

Protégé Education- Behavior Guidelines and Safety Agreement

It is our vision at Protégé Education to provide a place where students are safe, respected and inspired to do their best. Our goal is to provide an environment of mutual respect and learning.

Expectations of Behavior

- **Respect should be shown at all times, to students, parents and instructors, with words and actions.**
- Respect others' feelings, property, and personal space. Please keep your hands to yourself.
- Rude comments or humor and any inappropriate or unkind language is prohibited.
- Topics of conversation and activities should be appropriate for a school environment.
- Respect for instructors includes being on time for class with completed assignments, and following instructions. All instructors should be treated and spoken to with the utmost respect at all times.
- Students should respect the rights of the instructor to teach free from disruptive behavior and respect the rights of the other students in the class to learn.
- Please walk quietly in the halls, particularly when class is in session.
- Student use of personal electronics including cell phones, media players, mp3 players, tablets, headphones, etc. are prohibited on campus during school hours, and should not be used during class, between classes, or during breaks, unless explicit permission is given by the supervising instructor. If a student has cause to make a call, they must have the permission of an instructor.
- All clothes should be modest and appropriate for a school environment.
- Anyone on campus during chapel time is expected to attend. We ask that each person honor this time with a reverent attitude and respectful behavior.
- All safety rules and guidelines should be followed on campus as well as any outings or field trips.
- The use or possession of tobacco, alcohol, and illegal drugs is strictly prohibited.

Facility Guidelines and Campus Safety

- **Respect should be shown at all times for St. James United Methodist Church Campus. It is a privilege to use this facility and should be treated as such.**
- Students should only be in Protégé's designated parts of the building.
- **Students should not be anywhere on campus that is not supervised by a parent or staff member.**
- Students MUST be attending a class to be on campus.
- Protégé will maintain a closed campus. Students may not leave campus unless they are with a parent or a staff member. Older students who walk or ride a bike need written consent on file and should notify a staff person before they leave the campus.
- For the safety of all students, parents are asked to limit their time on campus to pick-up/drop-off, lunch time and chapel. Campus or classroom visits other than these times, should be arranged in advance with the directors and teachers.
- Please keep the facility clean and leave spaces the same or better than you found them.
- No running in the hallways or stairways. Running is appropriate in the gym and outdoors.
- When using the gym, the activity should be safe and appropriate for indoors. The stage is off limits.
(Please note, the benches and curtains belong to Theater 360. Please do not sit on or place things on the benches. Please do not disturb the curtains.)
- When playing outdoors, please stay out of the trees and respect the landscaping. Do not run through the planted areas.
- Eating is only allowed in the Room #7, and courtyard. (Water in a sealed water bottle is permitted.)
- Students should not be opening or closing windows unless asked to do so.
- Students should not play on the pianos without permission.
- Weapons or dangerous items of any kind are prohibited on campus including firearms, knives of any kind, matches, lighters, etc. Possession of such items will have immediate and serious consequences.

Protégé Education - Behavior Guidelines and Safety Agreement – Signature Page

As a community we are committed to growing together in love. We are in no way interested in saying to children *if you do not behave, you have to leave Protégé*. Rules merely bring clarity to our expectations as we endeavor to help children grow into the vibrant, thriving, caring adults they are meant to be. We believe that love is patient, kind, and transformative; and we are deeply committed to that process. This philosophy and the proper response to and respect for the directors, instructors, students, and parents are vital to Protégé Education.

Should a student repeatedly refuse to comply in a manner that builds up the community, and, instead, is hostile and committed to the destruction of the community and/or its property; Protégé Education reserves the right to discipline any such conduct that it considers worthy of discipline; even if the specific conduct is not mentioned in the above code.

Furthermore, should a student, or parent, behave in a flagrant or sustained manner that compromises the learning environment, is disrespectful, and/or puts him/herself or others at risk; Protégé Education can determine that the child has lost the right to attend Protégé Education and they will be expelled without refund.

We have read, understand, and agree to follow the Protégé Education Behavior Guidelines and Campus Safety Agreement.

Father's Name - Print

Signature

Date

Mother's Name - Print

Signature

Date

Student's Name - Print

Signature

Date

Student's Name - Print

Signature

Date

Student's Name - Print

Signature

Date

Student's Name - Print

Signature

Date